



FERTILITY CENTER  
OF DALLAS

Fertility Center of Dallas  
J. Michael Putman, M.D., PA  
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Reproductive Endocrinology and Infertility  
Advanced Gynecologic Endoscopy

Baylor Medical Pavilion  
3900 Junius St., Ste. 610  
Dallas, TX, 75246  
(214) 823-2692 (O)  
(214) 887-8244 (F)

1207 Arista Dr., Ste. 101  
Rockwall, TX 75032  
(972) 771-2692 (O)  
(214) 887-824

### **PAYMENT POLICY**

The following information is provided to avoid any misunderstanding concerning payment for professional services.

- Prompt payment allows us to control cost. Therefore, all patient will be required to pay for services as rendered.
- It should be mentioned that your insurance coverage is an agreement between you and your insurer. It is your responsibility to remit payment for charges not covered by your claim and ensure your carrier remits payment. If a problem occurs with your claim, you will be required to establish written financial arrangement with our practice until your insurance problem is resolved.
- Each month you will receive a statement for services which will be due and payable within 30 days. If you need to discuss your account, please call the practice manager at: (214) 823-2692.
- All patients refusing to remit payment after 60 days of notice without pending insurance or financial arrangement will force us to limit their future credit until the previous balance is paid in full or written financial arrangement are accomplished. All patient will require to sign a written legal agreement with our practice to alleviate any current delinquency. Please notify us immediately if a mistake appears on your statement.
- Laboratory charges that are not part of the insurance plan.

I am aware that the laboratory that contracts with my insurance company is unable to provide some services that are needed during my current treatment. I understand that I am personally responsible for these lab charges at the time of service. I will be informed of the cost and agree to pay for the test. I further understand that my insurance company will not refund these charges.

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Signature

Date